

BOARD DECISION SHEET

INTEGRATION JOINT BOARD - TUESDAY, 9 JULY 2024

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Board Decision	Required to take action	Officer to Action
1.1	<u>Welcome from the Chair</u>	<u>The Board resolved:</u> to note the Chair's remarks.		
2.1	<u>Declarations of Interest and Transparency Statements</u>	<u>The Board resolved:</u> (i) to note that the Vice Chair advised that he had a connection in relation to all the agenda items by virtue of being a Member of the Diverse Experiences Advisory Panel, a named partner in the Scottish Government's Mental Health and Wellbeing Strategy Delivery Plan and the Depute Representative of said Group to the Scottish Government Mental Health and Wellbeing Leadership Board, however having applied the objective test, he did not consider that he had an interest and would not be withdrawing from the meeting; and (ii) to note that the Vice Chair advised that he had an interest in agenda item 4.1 (New Service User Representative Members) by virtue of having a close connection to one of the nominees		

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		and having applied the objective test, he considered that he had an interest and would therefore be withdrawing from the meeting in respect of that item.		
3.1	<u>Exempt Business</u>	<u>The Board resolved:</u> to consider the exempt appendix during consideration of item 7.1 with the press and public excluded so as to avoid disclosure of exempt information of the class described in paragraphs 6 and 9 of Schedule 7A of the Act.		
4.1	<u>New Service User Representative Members - HSCP.24.052</u>	<u>The Board resolved:</u> (i) to approve the appointment of three new Service User Representatives with immediate effect for a three-year term to July 2027; and (ii) to formally note their appreciation for the work undertaken by Alan Chalmers as previous IJB Service User Representative.	Strategy & Transformation Team Governance	Grace Milne Emma Robertson
4.2	<u>Video Presentation</u>	<u>The Board resolved:</u> to note the video.		
4.3	<u>Minute of Board Meeting of 7 May 2024 and Attendance Record</u>	<u>The Board resolved:</u> (i) to note the Attendance Record; and (ii) to approve the minute as a correct record.		
4.4	<u>Draft Minute of Risk, Audit and Performance Committee of 4 June 2024</u>	<u>The Board resolved:</u> to note the minute.		

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4.5	<u>Draft Minute of Clinical and Care Governance Committee of 18 June 2024</u>	The Board resolved: to note the minute.		
4.6	<u>Business Planner</u>	The Board resolved: (i) to note the reason for the deferral of line 12 (Market Position Statement 2024-2034 on Independent Living and Specialist Housing Provision); and (ii) to otherwise agree the Planner.		
4.7	<u>IJB Insights and Topic Specific Seminars Planner</u>	The Board resolved: to agree the Planners.		
4.8	<u>Chief Officer's Report - HSCP.24.046</u>	The Board resolved: (i) to instruct the Strategy and Transformation Lead to arrange for a presentation to be lead by the Head of Specialist Mental Health and Learning Disability Services in respect of the recommendations from our local response to the Independent Forensic Mental Health Review, to be included in an IJB Insights session in advance of the Market Position statement report to the IJB on 24 September 2024; and (ii) to otherwise note the detail contained within the report.	Strategy and Transformation Mental Health and Learning Disability Services	Alison MacLeod Judith McLenan
5.1	<u>IJB Annual Scheme of Governance</u>	The Board resolved:		

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	<u>Review - HSCP.24.048</u>	<ul style="list-style-type: none"> (i) to approve the revised Standing Orders for the IJB as attached at Appendix A of the report; (ii) to approve the revised Terms of Reference for the IJB and the Risk, Audit and Performance Committee as attached at Appendix B of the report; (iii) to note that there would be a further review of the governance around Clinical and Care Governance and that this would be reported back to the IJB in March 2025; (iv) to approve the Roles and Responsibilities Protocol as attached at Appendix C of the report; (v) to note that the review of the IJB Carers and Service User Representatives Expenses Policy would be completed once the new IJB representatives were appointed and presented to the IJB for approval at the same time as the review referred to at (iii) above; (vi) to note there were no changes to the Code of Conduct; and (vii) to instruct the Chief Officer to upload the revised Scheme of Governance to the Aberdeen City Health and Social Care Partnership's website. 	<p>Governance – Legal</p> <p>Governance – Legal</p> <p>Governance – Legal,</p> <p>Strategy and Transformation</p> <p>ACHSCP</p>	<p>Jess Anderson</p> <p>Jess Anderson</p> <p>Jess Anderson</p> <p>Alison MacLeod</p> <p>Roz Harper</p>
6.1	<u>Refreshed LOIP and Locality Plans - HSCP.24.043</u>	<p>The Board resolved:</p> <ul style="list-style-type: none"> (i) to endorse the refreshed Local Outcome Improvement Plan (LOIP) 2016-26 at Appendix A of the report; (ii) to endorse the three Locality Plans at Appendices B,C and D of the report; 		

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		(iii) to note the Locality Plans would be owned and monitored by the Locality Empowerment Groups and Priority Neighbourhood Partnerships; and (iv) to instruct the Strategy and Transformation Lead to present Locality Planning annual performance reports to the Risk, Audit, and Performance Committee beginning in June 2025.	Strategy and Transformation Strategy and Transformation	Iain Robertson Alison MacLeod
6.2	<u>Creating Hope Together: Scotland's Suicide Prevention Strategy and Action Plan - HSCP.23.049</u>	The Board resolved: (i) to note progress on delivery of the national Suicide Prevention Strategy, Action Plan and local implementation; and (ii) to instruct the Chief Officer to provide an update on progress annually to the Integration Joint Board.	ACHSCP	Kevin Dawson, Jenni Campbell
6.3	<u>Evaluation of Aberdeen City Vaccination & Wellbeing Hub - HSCP.24.047</u> Please note there is an Exempt Appendix in respect of this report at item 7.1 of the agenda.	The Board resolved: (i) to instruct the Strategy and Transformation Lead to add to the Topic Specific Planner a session lead by Public Health in respect of uptake of Childhood Immunisations; (ii) to note the evaluation of the Aberdeen City Vaccination & Wellbeing Hub as set out in appendix 4 of the report; (iii) to agree to implement Option 1 as set out in the Exempt Appendix 5 for the ongoing provision of the Vaccination & Wellbeing Hub; (iv) to make the Direction attached at Appendix 1 to NHS Grampian; (v) to instruct the Chief Officer of the IJB	Strategy and Transformation ACHSCP, COO	Alison MacLeod Fraser Bell

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		<p>to issue the Direction to NHS Grampian; and</p> <p>(vi) to instruct the Chief Officer of the IJB to make and implement any reasonable and necessary arrangements in furtherance of (iv) and (v) above.</p>	<p>ACHSCP, CO</p> <p>ACHSCP, CO</p>	<p>Fiona Mitchelhill</p> <p>Fiona Mitchelhill</p>
6.4	<u>Discharge Without Delay - HSCP.24.053</u>	<p>The Board resolved:</p> <p>(i) to note the content of the report;</p> <p>(ii) to instruct the Chief Officer to bring an update to the IJB in September 2024, of the intended improvement activity in order to achieve the target set; and</p> <p>(iii) to note that thereafter progress would be reported to each meeting of the Clinical and Care Governance Committee.</p>	<p>Chief Officer, Adult Social Work</p> <p>Chief Officer, Adult Social Work</p>	<p>Claire Wilson</p> <p>Claire Wilson</p>
7.1	<u>Evaluation of the Aberdeen City Vaccination & Wellbeing Hub - HSCP.24.047 - Exempt Appendix</u>	<p>The Board resolved:</p> <p>to note the information contained within the exempt appendix.</p>		
8.1	<p><u>Topic Specific Seminar - 3 September 2024</u></p> <ul style="list-style-type: none"> • Annual Performance Report • Microsoft • Strategic Risk Register 	<p>The Board resolved:</p> <p>to note the date of the Topic Specific Seminar.</p>		
8.2	<p><u>IJB Insights Session - 17 September 2024</u></p> <ul style="list-style-type: none"> • Culture • Development of new Strategic Plan 	<p>The Board resolved:</p> <p>to note the date of the IJB Insights Session.</p>		

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	<ul style="list-style-type: none"> • Code of Conduct • Carers Support Contract Renewal • Budget Setting Protocol 			
8.3	<u>Integration Joint Board - 24 September 2024</u>	<u>The Board resolved:</u> to note the date of the next meeting.		

If you require any further information about this decision sheet, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk